1. Watch a short video.

a. This 5-minute video explains the importance of, and key steps, to implementing patient-centered labels.

2. Understand the elements of a patient-centered label using the United States Pharmacopeia (USP) Chapter 17 Standards.

- a. Review the USP Chapter 17 standards
- b. Review sample USP-compliant label sample templates
- c. Review the tested, standardized Universal Medication Schedule (UMS) sig list for pills and expanded study for other medications

3. Engage key stakeholders.

- a. Establish your redesign team
- b. Educate staff on the importance of patient-centered labels

4. Strategize the implementation process.

- a. Determine timeline and staff time for completion
- b. Collaborate with software vendor about the changes

5. Communicate with Wisconsin Health Literacy prior to going live with your label.

a. Email copy of your new label to Wisconsin Health Literacy for review and suggestions to further enhance patient understanding

