Volunteer Tutor Contract

As a tutor with the XXX Literacy Council, I will work to create a comfortable and safe learning environment for my learner and for me.



I will:

* meet my learner for at least 2 hours per week
* prepare lessons that focus on my learner’s goals
* meet in a public place
* be on time to all classes
* call my learner if I will be late or miss a class
* tell XXXX immediately if I feel uncomfortable about tutoring or my relationship with my learner
* respect my learner’s privacy
* submit my volunteer hours monthly to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I will **not**:

* drive my learner or ask my learner for a ride
* talk about religion, politics or immigration
* not talk about my learner with people outside of XXX Literacy Council

Tutor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

XXX Literacy Council Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Learner Contract

I understand that my tutor is a volunteer, donating time to help me study. I will help my tutor to make a safe and comfortable learning environment.



I will:

* study with my tutor for 2 hours per week or more
* ask my tutor questions when I don’t understand
* meet in a public place
* be on time to all classes
* call my tutor if I will be late or miss a class
* tell XXXX if I feel uncomfortable during a class with my tutor

I will **not**:

* drive my tutor
* ask my tutor for a ride
* give my tutor’s phone number to another person
* talk about religion, politics or immigration
* ask my tutor to meet with me outside of our lessons

Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

XXX Literacy Council Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_